

Lewiston Community Services District

Meeting Minutes

April 2, 2024

MINUTES

LEWISTON COMMUNITY SERVICES DISTRICT

POST OFFICE BOX 164, LEWISTON, CA 96052

REGULAR MEETING TUESDAY APRIL 2, 2024, AT 7:00 PM

LOCATION: LEWISTON COMMUNITY CENTER, 130 TEXAS AVENUE, LEWISTON, CA 96052

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND DETERMINATION OF QUORUM

Present: Mel Deardorff, Jenni Brookins, Mary Nixon, Jim Montgomery, Cyd Cooper

Absent: Gretchen Deichler

Guests: Chuck Colby

2. INPUT REGARDING AGENDA & NON-AGENDA ITEMS:

The president of the Board will allow any individual or group representative to address the Board on any subject covered or not covered by an item in the agenda at this time. Additional opportunities will be given for the public to comment on Agenda items as they are recognized and given the opportunity to speak. The Board of Directors reserves the right to limit the time allotted to each speaker and the number of times an individual is allowed to address the Board on a given subject. In accordance with the Brown Act, unless an item has been placed on the agenda, there shall be no action taken. The Board may (1) acknowledge receipt of the information; (2) refer to staff for further study; (3) refer the matter to the next meeting.

2.1 Tania Gravely came to the February meeting and requested the new non-profit that is being organized have the ability to use the Community Center address as theirs. This was to be added to the Agenda this month but was forgotten. Will be added to May's Agenda.

3. CONSENT ITEMS

3.1 Montgomery moved approval of the Regular Meeting Minutes 3/5/2024, Brookins seconded. Approved 5/0.

3.2 Brookins moved to ratify the Fund 8207 Authorizations: Mid-Months Bills \$4,311.66, Grants: Well 8 & Distribution Replacement \$556,87.97, \$222,113.54, Montgomery seconded. Approved 5/0.

3.3 Brookins moved to ratify Fund 8217 Authorizations: Mid-Month Bills \$2605.52, PerCapita Grant \$68250.86, Montgomery seconded. Approved 5/0.

4. DISTRICT GENERAL ITEM

4.1 The Board members discussed advertising for Grade 3 Operator for the Waste Water Plant and it was determined Deardorff would contact Nicole Harris to develop the job description.

5. FINANCE PAYMENT OF DISTRICT BILLS & INVOICES

5.1 Brookins moved payment of water/sewer Fund 8207 monthly bills and Payroll & Grant Authorizations in the amount of \$8,069.01 and \$17,790.42 (respectively), Cooper seconded. Payment approved 5/0.

5.2 Brookins moved payment of non-enterprise Fund 8217 monthly bills & Grant invoices in the amount of \$6,149.45, Cooper seconded. Payment approved 5/0.

5.3 Cash positions as of 4/01/2024: Fund 8207: \$56,018.00, Fund 8217: \$133,541.81

6. FACILITIES

6.1 Discussion & possible action on maintenance & repair items at the Lewiston Community

Center, Community Park (Toilets & Snack Shack): The AA Room in the Community Center was not being cleaned. The room has been added to the cleaning list.

6.2 The office renovation and repairs at the Community Center: the new LCSD Office is complete except for the electrical. To be completed Week 3 of April.

7. FIRE DEPARTMENT

7.1 There were 14 Response Calls in the month of March

7.2 Cooper moved to declare surplus E2331 and authorize utilization of online Public Surplus auction service, Brookins seconded. Approved 5/0.

8. PUBLIC COMMENT: none

9. Adjournment: the meeting was adjourned at 7:45pm